

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
(1) Topic (one sentence description of the decision being sought) (2) Who will take decision (3) Give date or period within which decision is to be taken (4) Directorate contact (include e-mail and telephone)	(5) Principal Groups/Organisations to be consulted before decision is made (6) Method of consultation (external only [if applicable])	(7) Name of person(s) to whom representations can be made (e-mail/telephone) (8) When should they be made by (closing date)	(9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision (10) Is this information unrestricted or exempt? (11) Date first entered in Notice
KEY 31/19/20 (1) Award of contract for flat roof replacement works to properties within the Council's housing stock (2) Cabinet (3) 13 January 2020 (4) Anthony Wallner - Anthony.wallner@eastkenthousing.org.uk ; 07771 973 769	(5) Not applicable. (6) Not applicable.	(7) Anthony Wallner - Anthony.wallner@eastkenthousing.org.uk ; 07771 973 769 (8) 18 December 2019	(9) Report to Cabinet of 13 January 2020 (10) Exempt (11) 6 December 2019
Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.) The award of a contract following a competitive tendering exercise which involved all four district Councils and was led by Thanet District Council's Procurement team in conjunction with East Kent Housing (EKH). The contract is for the replacement of flat roofs and related works required to properties within the Council's Housing Revenue Account housing stock as identified by Stock Condition Data and verified by EKH Surveyors.			
Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.) 13 January 2020 - The deadline is operational and is based on the need to place the contract during the valid period of the tendered prices and to ensure that the works are carried out in a timely manner.			